

Ref: School/Year/Y11/24-25/RN

31 March 2025

Dear Parent / Carer

I'm delighted to be writing to you to invite your son/daughter to the **Year 11 Leavers Prom** on Friday 20th June 2025 from **7pm** until **11pm**. Drop off is from **7pm** to **7.30pm**.

We are in the process of finalising plans, with more information shared closer to the event. The venue confirmed as **Pride Park, Derby**.

This event is invitation only and is on the condition of continued **good attendance, behaviour, adherence to the uniform policy, punctuality to tutor time** and **lessons** and **work ethic**.

If your child wishes to attend, the money must be received by **Friday 9th May** The cost for the Leavers Prom is **£35**. Please note that once paid this is **non-refundable**.

This event has a **formal dress code**. The event will be card only, however drink tokens can be brought on the door for approx £3. As this is a school event at an external venue, smoking and vaping is not allowed. Pupils will need to be collected at the end of the event from outside of the designated area.

Please also note that Prom cars and transportation must follow stewards' direction, dropping students off directly outside the **Main entrance** and space will be cleared for cars.

So please don't miss out.

To secure your place at the **Year 11 Leavers Prom** simply fill in the slip at the bottom of the letter and ask your child to hand it in to **Mr Thornhill** in the Year office with the payment. Please indicate on the order form how you have paid. Tickets will be issued closer to the event – payment **and** returning the slip is essential.

Yours faithfully

Mr Thornhill
Head of Year 11

Please turn over for Order Form



Saint Benedict
A Catholic Voluntary Academy

ORDER FORM

Please return your order form **with full exact payment in an envelope** to the **Year Office** no later than **Friday 9th May 2025**

If paying by cheque please make it payable to Saint Benedict Catholic Voluntary Academy.

Student Name:..... **Tutor Group:**.....

I understand that once payment has been made there are no refunds.

I also understand the event is invitation only.

With attendance at the event linked to good attendance, behaviour, adherence to the uniform policy, punctuality to tutor time and lessons and work ethic.

Dietary requirements/allergies:.....

Payment method: Please tick as appropriate:

☐ **Cash**

☐ **Cheque**

☐ **SCOpay**

Signed: _____

Parent/Guardian Date: _____