

Parent Information – Absence 2024 – 2025 - CME

It is the parent/guardian/carers Legal responsibility to notify school of a pupil's absence on the first day of absence, and every day thereafter.

All absences must be reported on 01332 557032 option 1 before 9am.

State the pupil's name, year group, reason for absence and your relationship to the pupil.

If a parent fails to notify school the following process will be implemented immediately.

