

Dear Parent/Guardian

I do hope this letter finds you and your families well. The purpose of this letter is to update you on the Induction Events that will be taking place in July. We are determined to do everything we can to help prepare Year 6 for a successful transition to Saint Benedict Catholic School and these events will form the core of our work.

Year 6 Induction Days

These will take place on **Tuesday 2nd, Wednesday 3rd and Thursday 4th July** and will give the students an opportunity to familiarise themselves with Saint Benedict School and start to meet some of the staff they will work with next year.

We have a carefully planned series of activities that will allow your child to experience as much as possible within these three days. They will spend a large proportion of their time with their form tutor and therefore if you have any specific questions, please direct these to them via email in the first instance.

Timing of the day – 8.35am-3.00pm

Pupils are asked to arrive at school for **8.35am** where they will be welcomed by their form tutor and escorted to our morning meeting area, which is the Astroturf. From here, they will line up in their new tutor groups and be welcomed by the Headteacher and their Head of Year Mr Tomlinson before starting the day of tutor led activities. The following two days will consist of more time with their form tutor, alongside a variety of lessons and wider school experiences. We will be working together over the three days to prepare the pupils for their very first Year Group Mass, which will take place at the end of the final day.

Students should wear their Primary School Uniform on both days, with footwear that would be appropriate when taking part in active group work. They should also bring their pencil case with them as well as a water bottle and a healthy choice of snack for break time. Mobile Phones are not allowed at Saint Benedict School, if students bring them with them, they should be turned off and at the bottom of their bag.

Traveling to school

By Bus - Pupils can travel to school via the designated school bus should they wish. The timetables for all of our buses can be accessed within the transition packs you have received recently. Pupils will **travel free** on these three days. Pupils must be wearing their current school uniform and simply state that they are Year 6 when catching the bus. Those traveling on the school buses will be met directly from the bus and directed to the Astroturf.

By Car - If you are arriving by car, please drop children off on the left-hand side of the drive as you approach the bus bays. Parents can then turn back around in the bus bay area and head back down the drive offsite. **Please do not wait on the bus bays in cars** as this will be busy and space is required for the buses entering.

Walking/Cycling - If you are arriving by foot or on bike, please make your way to the bus bays where staff will be able to direct you onwards to the meeting location.

Lunchtime/Money

At lunchtime and break time students must bring a packed lunch. Free School Meals will be provided for those students who are eligible.

If your child is currently in receipt of free school meals, please complete the form below.

<https://forms.office.com/e/LcbMWruXyc>

Collection at end of the day

If you are collecting your child from school at the end of the school day, please be aware that the school gates remain closed until 3.15pm to allow time for the buses to leave site safely. Parents are asked to remain outside of the school gates until this time. Pupils will be permitted to leave once the school buses are safely off site.

We do understand that this is an important event for Year 6, and you should be reassured that there will be staff and older students available throughout the day to make sure that it runs smoothly for everyone.

Finally

We do understand what a challenging time this has been for all students, please do be reassured that our priority is to ensure that your child is well prepared to join us in September so that they can make a seamless social and academic transition to the next phase in their education. r.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Hazel Boyce', written in a cursive style.

Hazel Boyce
Head Teacher